VIRTUAL CAMPUS STUDENT ID FORM

TO BE COMPLETED ONLY IN PRESENCE OF NOTARY PUBLIC

Student Complete: • Lines 1, 2 & 3.

• Present form, valid state ID, driver’s license or passport to Notary.
• Complete the upload steps listed below.

1. STUDENT NAME: ________________________________

2. STUDENT ID#:

3. I certify that I, ________________________________, am the individual signing this form.

Instructions for Notary:

• Validate identity of individual presenting this form.
• Complete the certificate of acknowledgement below and stamp.
• Make a photocopy of ID presented and validate this copy with stamp.

Notary’s certificate of Acknowledgement:

State of ________________________, City/County of ______________________ on __/__/____

Before me: ________________________, personally appeared ________________________

(Notary) (Student full name)

and proved to me on basis of satisfactory evidence of identification ________________________

(Type of ID presented)

to be the above named person who signed the foregoing instrument.

Upload steps:

• Scan completed documents to a computer as a pdf, jpeg or tif file.
• Sign in to student portal: mymc3.edu
• Click on the Registration tab, then click “Upload Secure Document “
• Follow the prompts to upload and submit document and photo.
• All forms and pictures can be mailed as well to this address:

MCCC Enrollment Services—340 DeKalb Pike—Blue Bell, PA 19422 215-641-6300